

Radium Hot Springs Public Library Board Minutes
January 5, 2016
4:30 p.m.

Present: Karen Bedford (chair), Linda Forbes, Joanne Steedman, Jill Logan, Tom Symington, Jane Thurgood Sagal, Jane Jones (library director).

Regrets: Karen Larsen.

Agenda Item	Discussion	Decisions/Actions
Review of Agenda	The meeting was called to order. Two agenda items were added.	The agenda was adopted as amended.
Review of Minutes	Minutes were reviewed for November 24, 2015 meeting.	Linda moved to approve minutes. Seconded by Tom. Motion was carried.
Financial Report	Jill presented the financial report. Discussion included: <ul style="list-style-type: none">• Reduce the amount of petty cash in the library• Review of cheque log	Joanne moved to accept cheque log. Seconded by Linda. Motion was carried.

Unfinished Business	<p>Christmas Craft</p> <ul style="list-style-type: none"> • Karen L. facilitated a craft session at the library on December 5, 2015 for children aged 5-10 years (5 children attended) • In future, perhaps for children aged 7 and under • Advertise future sessions on web site and on Facebook <p>Garage Sale</p> <ul style="list-style-type: none"> • Move sale to spring (rather than February) • Perhaps hold in conjunction with fire hall event/fundraiser <p>Lego Club</p> <ul style="list-style-type: none"> • Not very popular in winter <p>Give Back Sundays</p> <ul style="list-style-type: none"> • Try for two events in 2016 	<p>Hold garage sale later in Spring. Jill to talk to Dave Dixon regarding possible joint event with fire hall.</p> <p>Joanne will advertise through her school.</p> <p>Jane J. will talk to Patrick and select two dates.</p>
Policies	<p>The policy was finalized and the new Radium logo was added.</p>	<p>A copy of the policy will be placed on the library website and retained in the library.</p> <p>Tom and Jane TS to look at potential policy sections for future development.</p>
New Business	<p>Annual Meeting</p> <ul style="list-style-type: none"> • No need for municipal libraries to have an AGM <p>Summer Student Grant</p> <ul style="list-style-type: none"> • No need to obtain a student <p>Valentine's Day Craft</p> <ul style="list-style-type: none"> • Karen L. will coordinate craft day <p>Contribution from Recycling Shack</p> <ul style="list-style-type: none"> • Coordinated by Shannon at Apple Tree 	<p>Craft day to be held on February 13.</p> <p>Karen B. to talk to Shannon. Jill to talk to Gary Burford (Bylaw Officer).</p>

Correspondence	Jane J. gave a copy of the KLF Red Cedar Author Selection information to Joanne for her school to review. Selection needs to be submitted ASAP.	Jane J. to submit selection by Jan. 8.
Next Meeting Date	Next meeting date was determined.	Next meeting is scheduled for: Feb 16, 2016 4:30 p.m. Radium Public Library
Adjournment	Meeting was adjourned.	Adjournment at 5:30 p.m.

Signature of Chair: _____

Signature of Secretary: _____