

Radium Hot Springs Public Library Board Minutes: October 22, 2019

- 1. Call to Order:** The Chair called the meeting to order.
- 2. Members Present:** Jane Thurgood Sagal, Jill Logan, Jacqueline Wagner (ex officio), Mike Gray, Sandy Eason, Donna Verboom, Sheila Leman, Judy Fowler, Guest: Bookkeeper Emily
- 3. In-camera Session** (board members only)
 - a) Personnel
 - Library Director 2019 performance review
Decision: Provide COL increase for 2020 salary.
 - Library Director 2020 professional development
Decision: Pay for ½ of MLIS course for service in return.
- 4. Review Agenda:** The agenda was reviewed.
M/S that the agenda be adopted. Carried.
- 5. Approval of September Minutes**
M/S that the September minutes be approved. Carried.
- 6. Budget**
 - a) September cheque register
M/S that the September cheque register be approved. Carried.
 - b) Endowment Fund
 - Funds are invested quarterly.
 - Annual interest cheques should arrive in February.
 - c) Letters to accompany 2020 budget projection
 - Letters and related statistical attachment were reviewed.
 - d) 2020 Budget projection
 - Budget expenses and revenues were reviewed for 2020
 - Details regarding CBT Community Initiatives grant have yet to be determined.

TO DO: Jill to determine expenses for deck picnic tables and office door. Jackie to determine expenses for panic button on desk.
- 7. Perpetual Calendar:** Review of calendar tabled to next meeting.
- 8. Date of Next Meeting:** November 19, 3:30 p.m., Radium Centre
- 9. Adjournment:** The meeting was adjourned at 7:15 p.m.


Chair, RHSPL Board


Library Director, RHSPL