

Radium Hot Springs Public Library Board Minutes **February 16, 2016** **4:30 p.m.**

Present: Karen Bedford (chair), Linda Forbes, Joanne Steedman, Jill Logan, Tom Symington, Jane Thurgood Sagal, Jane Jones (library director).

Regrets: Karen Larsen.

Agenda Item	Discussion	Decisions/Actions
Review of Agenda	The meeting was called to order. Two agenda items were added.	The agenda was adopted as amended.
Review of Minutes	Minutes were reviewed for January 5, 2016 meeting.	Linda moved to approve minutes. Seconded by Joanne. Motion was carried.
Financial Report	Jill presented the financial report. Discussion included: <ul style="list-style-type: none"> Library audit was completed; village will cover cost of audit Some discussion of auditor's recommendations Review of cheque log Draft 2015 Financial Statements from BDO were presented 	Joanne moved to accept cheque register. Seconded by Linda. Motion was carried. Jane TS moved to accept Financial Statements. Seconded by Linda. Motion was carried.
Unfinished Business	<p>Give Back Sundays</p> <ul style="list-style-type: none"> Not much funding raised during January event; grateful for any funding support <p>Valentine Storytime and Craft</p> <ul style="list-style-type: none"> Session was successful Karen L. contributed material for the craft along with cookies <p>CBT Grant</p> <ul style="list-style-type: none"> Grant was completed by Jill Deadline was Feb 15 <p>Lego Club</p> <ul style="list-style-type: none"> Attendance is low; will continue to offer Tuesday evenings 	<p>Karen B to write letter to Horsethief Pub regarding another event date.</p> <p>Karen B. to ask Karen L. if she will coordinate another craft event.</p>

Policies	N/A	
New Business	<p>Computer Chair</p> <ul style="list-style-type: none"> Jane J. requested the purchase of a computer chair <p>Author Tour</p> <ul style="list-style-type: none"> Need support for author tour, David J. Smith, for intermediate students April 14 at Edgewater School, 11:00 a.m. <p>Weeding of Non-fiction Young Adult Titles</p> <ul style="list-style-type: none"> These titles are not being used Edgewater School may be able to use some of these titles <p>Changing Year End</p> <ul style="list-style-type: none"> Changing to calendar year <p>Year End Reports</p> <ul style="list-style-type: none"> Jane J. presented the Library Update in December 2015 Village Life as her year-end report Karen B. read her year-end report as Chair of the Library Board <p>Election for New Board</p> <ul style="list-style-type: none"> Board members were elected to various positions, effective February 16, 2016 Jane TS to be chair, 2-year term to Dec 31/17, will have signing authority Joanne continues to be vice chair, term to Dec 31/16 Linda to be treasurer, 2-year term to Dec 31/17, will have signing authority Jill is a trustee, 2-year term to Dec 31/17, will have signing authority Karen B to be correspondence secretary, 1-year term to Dec 31/16, will no longer have signing authority Tom to be recording secretary, term to Dec 31/16 	<p>Tom moved that a new computer chair be purchased for the library director. Seconded by Jill. Motion was carried.</p> <p>Joanne moved to support the author tour. Seconded by Jill. Motion was carried.</p> <p>Jane J. to coordinate this weeding of resources.</p> <p>Karen B. to email year-end report to Board and to Village Staff (Mark Read).</p> <p>Karen B. nominated Jane TS for chair. Seconded by Linda.</p> <p>Jill nominated Linda for treasurer. Seconded by Jane TS.</p> <p>Jane TS nominated Karen B. to be correspondence secretary. Seconded by Jill.</p> <p>Jill nominated Tom to be recording secretary. Seconded by Linda</p>

Correspondence	N/A	
Date of Next Meeting	Next meeting date was determined.	Next meeting is scheduled for: Apr 19, 2016 4:30 p.m. Radium Public Library
Adjournment	Meeting was adjourned.	Adjournment at 5:40 p.m.

Signature of Chair:

[Redacted Signature]

Signature of Secretary/Library Director:

[Redacted Signature]

Signature of Treasurer:

[Redacted Signature]