

Radium Hot Springs Public Library Board Meeting

October 12, 2017 at 3:30 p.m.

1. Call to Order –3:30 p.m.

2. Members Present: Jane Thurgood Sagal (chair), Jill Logan, Linda Forbes, Tom Symington, Joanne Steedman, Ron Verboom, Jane Jones (library director)

Regrets: Stephanie Schroeder

3. Review Agenda - M/S Jill Logan/Ron Verboom to adopt the agenda as circulated. Carried.

4. In Camera Session – The annual performance review of the library director was discussed.

5. Approval of the minutes of the September 26, 2017 board meeting

M/S Jill Logan/Joanne Steedman that the minutes of the September 26, 2017 meeting be adopted as circulated. Carried.

6. Budget

Guests: Donna Verboom and Emily Mitchell arrived to support the budget discussion.

a) Review of 2017 revenue and expenses

b) Projection for 2018 revenue and expenses

Decision/Action: A letter along with the 2018 budget proposal will be sent to RDEK prior to November 15.


7. Finalization of 2018-2022 Strategic Plan – Tabled to our November meeting

8. Date of Next Meeting – Tuesday, November 21, 2017 (4:30 pm at RHS Public Library)

9. Adjournment – meeting adjourned at 8:00 p.m.

Minutes recorded by T. Symington


Secretary (Library Director)


Board Chair