

**Radium Hot Springs Public Library
Board Meeting Minutes
April 20, 2021**

1. Call to Order: The Chair called the meeting to order at 4:08 p.m.

2. Members Present via Zoom: Jacqueline Wagner, Jill Logan, Sandy Eason, Linda Maurer, Abigail Kokolski and Jen Tagg.

Partial Attendance: Mike Gray and Anne Jardine

3. Review Agenda: The agenda was reviewed.

M/S that the agenda be adopted. Carried.

4. Approval of March 16, 2021 Meeting Minutes

M/S that the March 16, 2021 Meeting Minutes be approved. Carried.

5. Reports

a) Library Director's Report

- A busy Spring Break for the library (over 40 visitors in one day).
- Library moved to curbside and alternating shifts to minimize risk during the local outbreak.
- Grab and Go program will continue to happen as it currently provides the safest and the most reasonable option for staff and patrons.
- Spring Fundraiser (Come Grow with Us)- 5 sunflower plants and 3 ivy plants have been sold so far.
- Annual Stats Survey- Jackie is working on it and will present to the board at the May board meeting.
- Emergency Preparedness
 - On April 13th, an RCMP member visited the library to review potential dangers/risks with staff.
 - Jackie continues to update the safety plan for a variety of emergency situations.
 - Jill is meeting with RFE alarms (tomorrow) to see about library staff accessing the front door security camera to have “eyes out front”.
 - The KLF will also be offering workshops around “de-escalation” and “conflict management” in the near future.
- Jackie was invited to speak at the B.C. Library Association Annual Conference.
 - Her registration fee of \$100 was refunded as the cost is covered for speakers.

b) Financial Report

- Reviewed items that were deposited and paid in April.
- Still waiting on audited statements.
- Motion for approval moved to the May meeting.

c) KLF/ABCPLD

- Jackie and Abby will be attending the AGM and semi-annual meeting this weekend (virtually).

6. Unfinished Business

- a) Strategic Plan Review: moved to May meeting agenda.

7. New Business

- a) N/A

8. Policies:

- a) M/S to approve Community Information Policy made via email on April 9, 2021.
Carried.

9. Correspondence:

- a) N/A

10. Perpetual Calendar: Upcoming items on the Calendar were reviewed.

11. Date of Next Meeting: May 18, 2021 at 4pm.

13. Adjournment: The meeting was adjourned at 4:43pm

Sandra-Lynn Eason

Jacqueline Wagner

Chair, RHSPL Board

Library Director, RHSPL

I hereby certify these minutes are correct.