

**Radium Hot Springs Public Library
Board Meeting Minutes
August 24, 2021**

1. **Call to Order:** The Chair called the meeting to order at 4:05 p.m.
2. **Land Acknowledgement – Sandy Eason:** *“We would like to start off by acknowledging that we are meeting on the traditional and unceded territory of the Ktunaxa and Secwepemc peoples. We are grateful for the land in which we can gather, learn, and share”.*
3. **Members Present via Zoom:** Jacqueline Wagner, Sandy Eason, Linda Maurer, Mike Grey, Jill Logan, Anne Jardine and Abby Kokolski.
Members Absent: Jen Tagg.

4. **Review Agenda:** The agenda was reviewed.

M/S that the agenda be adopted. Carried.

5. **Approval of July 20, 2021 Meeting Minutes**

M/S that the July 20, 2021 Meeting Minutes be approved. Carried.

6. **Reports**

- a) Library Director’s Report

- Stats for July have been incredible. We were able to reach 88% the number of adult visitors that we had in July 2019 – with significantly reduced hours.
- Last week the popular grab & go SRC program concluded.
- 165 children participated in library programs in July. We held the annual teddy bear picnic on Saturday, August 21. The event was outdoors and modified due to the unexpected covid restrictions the night prior.
An applicant was chosen for the Casual Library clerk position, and she started training last week.
- Outdoor storytime will continue for September weather permitting.
- The Friend’s group is back up and running. The group had planned a Big Book Sale for August 28th at the Radium Gym, but it was cancelled due to the latest covid restrictions. The group will continue to sort books and prepare for a book sale when it is possible.
- Board discussed Annual Report presentations to the Village and RDEK.
- Jackie will be monitoring updates on new covid restrictions and will attend the ABCPLD meetings to stay up to date on current information.

- b) Financial Report

- Reviewed financial report for July. Reviewed the cheque register and donor list.

M/S that the July 2021 Financial Statements and cheque register be adopted. Carried.

c) KLF Report

- a) Wage Survey presented for board to review.

6. Unfinished Business

a) Strategic Plan Review:

- Discussed the inclusion of climate change when developing the Strategic Plan.
- The board discuss further during meetings throughout the Fall and Winter.

7. New Business

a) Motion to approve temporary membership policy:

M/S that the 6.2 Temporary Membership Policy be amended to a \$30 charge with a \$15 refund when items are returned. Carried.

b) Preliminary 2022 Budget Presentation:

- The board treasurer and director presented the preliminary draft budget to the board. Members reviewed the budget items and will finalize payroll and other details at the next meeting.
- The board will look into budgeting for a summer student position for 2022.
- The official draft will be ready to present to the board at the September meeting.

c) Lendable Technology – Kobo Policy Review:

- The board reviewed the Kobo Lendable Technology Policy drafted by library staff. Amendments were proposed and a revised version will be presented at the next meeting.

8. Policies:

- a) N/A

9. Correspondence:

- a) N/A

10. Perpetual Calendar:

- a) Reviewed.

11. Date of Next Meeting: September 21, 2021 at 3:30pm (in-camera) 4:00pm regular board meeting

13. Adjournment: The meeting was adjourned at 4:00pm

Sandra-Lynn Eason

Jacqueline Wagner

Chair, RHSPL Board

Library Director, RHSPL

I hereby certify these minutes are correct.