

**Radium Hot Springs Public Library
Board Meeting Minutes
November 9, 2021**

- 1. Call to Order:** The Chair called the meeting to order at 4:06 p.m.
- 2. Land Acknowledgement – Sandy Eason:** *“We would like to start off by acknowledging that we are meeting on the traditional and unceded territory of the Ktunaxa and Secwepemc peoples. We are grateful for the land in which we can gather, learn, and share”.*
- 3. Members Present via Zoom:** Jacqueline Kozak, Sandy Eason, Linda Maurer, Jill Logan, Anne Jardine, Abby Kokolski and Jen Tagg.
Members Absent: Mike Grey

- 4. Review Agenda:** The agenda was reviewed.

M/S that the agenda be adopted. Carried.

- 5. Approval of October 26, 2021 Meeting Minutes**

M/S that the October 26, 2021 Meeting Minutes be approved. Carried.

- 6. Reports**

a) Library Director’s Report

- Due to staff capacity and limitations, the library will continue to offer grab & go and online programs only for the time being.
- Veteran’s Insignia Remembrance display and remembrance activities offered during Veteran’s week.
- A Story walk courtesy of CBAL, and partners will be set up outside the library on Saturday, November 13.
- Indoor masking policy discussed.
- Friends Book Sale will be held on November 20.

b) Financial Report

- Reviewed financial report from October. Reviewed the cheque register and donor list.

M/S that the October 2021 Financial Statements and cheque register be adopted.
Carried.

- c) KLF Report

- Nothing new to report.

7. Unfinished Business

- a) Approve the 2022 Budget

M/S to permit Jackie to move 5 vacation days to 2022. Carried

M/S to approve and adopt the 2022 Radium Library Budget. Carried

- b) Budget request to RDEK
 - The Board reviewed the submission package and presentation.

M/S that the Submission Package and Presentation for the RDEK be adopted. Carried.

- Waiting to hear back from the RDEK as to what time the presentation will be on Dec 2nd and how many Board Members can attend.

- c) Review Trustee Terms of Office
 - a. Mike Grey's term expires in the Fall of 2022. The Radium Council will appoint the next member for the new term.
 - b. Abby Kokolski's term expires Dec 31, 2021. She will let us know if she wishes to remain on the Board.

8. New Business

- a) Board Evaluations

- Board Members will be e-mailed a self- evaluation form. They are to complete it and send it to Sandy by December 1st. Sandy will compile the results and have them available at the next Board meeting.

9. Policies

- a) N/A

10. Correspondence:

- a) N/A

11. Perpetual Calendar:

- a) Board Evaluation forms will be emailed.

12. Date of Next Meeting: December 14, 2021 at **5pm** at the Radium Library for an in-person meeting.

13. Adjournment: The meeting was adjourned at 5:41pm

Sandra-Lynn Eason

Jacqueline Kozak

Chair, RHSPL Board

Library Director, RHSPL

I hereby certify these minutes are correct.