

**Radium Hot Springs Public Library  
Board Meeting Minutes  
March 16, 2021**

**1. Call to Order:** The Chair called the meeting to order at 4:02 p.m.

**2. Members Present via Zoom:** Jacqueline Wagner (ex-officio), Jill Logan (ex-officio), Sandy Eason, Mike Gray, Linda Maurer, Abigail Kokolski, Anne Jardine and Jen Tagg.

**Guest:** Emily Mitchell

**3. Review Agenda:** The agenda was reviewed.

**M/S that the agenda be adopted.** Carried.

**4. Approval of February 16, 2021 Meeting Minutes**

**M/S that the February 16, 2021 Meeting Minutes be approved.** Carried.

**5. Reports**

a) Library Director's Report

- Criminal Record Checks were completed for library staff and will be completed in the future for any new volunteers.
- Grab and Go program and online book club remain popular.
- Library website will include links to census, homeowner grants and Covid vaccine information.
- Did not receive the Kimberley Foundation Grant (\$6500.00)
- Did receive the \$4300 Columbia Valley Community Foundation Grant (for loss of revenue in 2020)
- The 2020 Provincial Grant Report was submitted by the March 1 deadline.
- About 200 leftover library book bags.
  - **M/S for Jackie to have jurisdiction over the distribution of bags (A portion to be distributed to EES).** Carried.
- Jackie was invited to speak at the B.C. Library Association Annual Conference in a Mental Wellness panel.
  - **M/S to pay the registration fee for Jackie to attend the conference.** Carried.
- Black Star Studio donated 20 art kits for Radium seniors.

b) Financial Report

- Reviewed items that needed to be paid in March
- Still need audited statements

- **M/S to approve the March M/C and cheque register in the financial report.**  
Carried

c) KLF/ABCPLD

- Semi-Annual KLF AGM is coming up in April.
- Jackie and Abby will both attend.

## **6. Unfinished Business**

a) Strategic Plan Review

- Board Members worked through sections of the Strategic Plan in groups:
  - 1.0 to 3.0 Sandy and Jen
  - 4.0 Abby, Jill and Anne
  - 5.0 Mike and Linda
- Groups reviewed sections, provide input and made revisions.
- The draft will be reviewed by the Board at a future meeting.

## **7. New Business**

a) Jen will be moving to Invermere in June. If she needs to vacate the Board position to allow for a Radium resident to occupy it, it will be re-visited at the Board meeting in May.

## **8. Policies:**

a) N/A

## **9. Correspondence:**

a) Jill shared details re: Spring Fundraiser. (Come Grow With Us)

**10. Perpetual Calendar:** Upcoming items on the Calendar were reviewed.

**11. Date of Next Meeting:** April 20, 2021 at 4pm.

**13. Adjournment:** The meeting was adjourned at 5:09

**Sandra-Lynn Eason**

**Jacqueline Wagner**

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Chair, RHSPL Board

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Library Director, RHSPL

I hereby certify these minutes are correct.