

**Radium Hot Springs Public Library (RHSPL) Board Meeting**  
**August 23, 2022**  
**4:00pm MST, Board Meeting – Radium Centre MP Room**

**Minutes**

**Board Members Present:**

Maureen Fjeld, RHS, Recording Secretary  
Anne Jardine, Area G Rep, Vice Chair  
Linda Maurer, RHS, Treasurer

**Board Members on Zoom**

Sandy Eason, RHS, Chair  
Jen Tagg, Area F Rep, KLF Rep  
Mike Gray, RHS Council Rep

**Ex Officio Members:**

Jacqueline Kozak, Library Director, Secretary  
Jill Logan, Village RHS Rep

**Absent**

Kristin Insull, RHS, BCLTA Rep

#	Agenda Item	Action By
1.	Sandy called the meeting to order at 4:10pm	
2.	<b>Land Acknowledgement.</b> <i>We would like to start off by acknowledging that we are meeting on the traditional and unceded territory of the Ktunaxa and Secwepemc peoples. We are grateful for the land in which we can gather, learn, and share.</i>	
3.	<b>Linda approved agenda. Motion carried</b>	
4.	<b>Maureen moved to approve June 28, 2022 minutes. Motion carried</b>	Maureen will add the amended LD report from June 2022 to the approved minutes
5.	<b>Unfinished Business</b> Update from Sandy. Alignment of Libraries, Sandy received an email from Clara, Radium Mayor, in July stating that Al Miller, Invermere Mayor, wants to clarify that each respective library not request any additional funding from RDEK	
6.	<b>New Business</b>	
6.1	<b>Reports</b>	
6.1.1	<b>Financial Report</b> – Linda Linda reviewed highlights.	

	<b>Linda moved to accept the FR. Motion Carried.</b>	
6.1.2	<b>Library Director's Report</b> Jackie away until Sept 21 <sup>st</sup> . <b>Mike approved LD Report. Motion carried.</b>	
6.1.3	<b>Friends Report</b> Book Sale will be held in the fall. <b>Sandy moved to accept the Friends' Report. Motion carried.</b>	
6.1.4	<b>KLF Report –presented by Jen</b> Jen has attended several KLF meetings. Focus on advocacy and engagement. AGM is in Sept 24 <sup>th</sup> and Jen will attend. Governance seminar on Sunday Sept 25 <sup>th</sup> in Cranbrook. Anyone interested let Jen know. Succession planning – encourage informal planning for replacing board members and/or staff <b>Linda moved to accept the KFL Report as presented. Motion carried.</b>	Jen and Anne?
6.2	<b>Strategic Plan Review</b> Jackie presented on overview of Draft 1 provided in a two page format. All felt the new format was very positive. Some suggestions for improving wording provided. Committee reviewed other SP plans and have shortened the design. Anne suggested adding “engaged citizenship” within the Columbia Valley. Great discussion around engaged citizenship, Accessibility, Environmental impact of books, and Welcoming new comers. Literacy – focus on reading at all events.	Sandy, Kristin and Jackie
6.3	<b>Policy Review Planning</b> Consensus that we need two policy manuals – one for Board and one for Library. Maureen willing to look at section topics for the Board. Orientation for Board Members. Linda will review financial section with Emily. Jackie will coordinate the policy review for the Library policy section along with staff. Will review in two months.	Maureen  Linda Jackie
7.	<b>Preliminary Budget Discussion</b> Preliminary budget is sitting with a \$3800. small deficit. Budget must be approved by Board by October then submitted to RDEK in November. Budget is submitted to Village in January.	Board
8.	<b>Perpetual Calendar</b> Suggestion Library to offer a municipal candidates' forum before October 5 <sup>th</sup> . Or an Orientation for candidates after they are elected. Library Board – Anne and Sandy will meet to discuss the potential of a forum for candidates. Discussion for selection of a Moderator for the forum.	Anne Sandy

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9.	Dates for next meetings – Sept 27, 2022 3 <sup>rd</sup> Tuesday of the month	
10.	<b>Maureen moved the meeting be adjourned at 6:04pm</b>	

Minutes submitted by

Maureen Fjeld, Recording Secretary

August 23, 2022 RHSPL Board Minutes Approved on September 27, 2022

Sandy Eason, Board Chair

Jacqueline Kozak, Library Director, Secretary