

Radium Hot Springs Public Library (RHSPL) Board Meeting
September 27, 2022
4:00pm MST, Board Meeting – Radium Centre MP Room

Minutes

Board Members Present:

Sandy Eason, RHS, Chair
Mike Gray, RHS Council Rep
Kristin Insull, RHS, BCLTA Rep
Anne Jardine, Area G Rep, Vice Chair

Board Members on Zoom

Jen Tagg, Area F Rep, KLF Rep
Linda Maurer, RHS, Treasurer

Ex Officio Members:

Jacqueline Kozak, Library Director, Secretary
Jill Logan, Village RHS Rep

Absent

Maureen Fjeld, RHS, Recording Secretary

#	Agenda Item	Action By
1.	Sandy called the meeting to order at 4:12pm	
2.	Land Acknowledgement. <i>We would like to start off by acknowledging that we are meeting on the traditional and unceded territory of the Ktunaxa and Secwepemc peoples. We are grateful for the land in which we can gather, learn, and share.</i>	
3.	Mike approved agenda. Motion carried	
4.	Mike moved to approve August 23, 2022 minutes. Motion carried	
5.	Unfinished Business Preliminary Budget Discussion – the Library Director and Treasurer presented the preliminary 2023 budget draft to the board. The board will review and vote whether to adopt the 2023 budget at the board meeting in October 2022.	All board members to review 2023 budget
6.	New Business	
6.1	Reports	
6.1.1	Financial Report – Linda Linda reviewed highlights. Linda moved to accept the FR. Motion Carried.	
6.1.2	Library Director's Report Director presented highlights from report.	

	Mike moved to accept the LD Report. Motion carried.	
6.1.3	KLF Report –presented by Jen Jen attended the KLF AGM on Saturday, September 24 in Cranbrook. Focus on advocacy, shared leadership, and succession planning. Governance seminar the following day was cancelled. Discussion about presenting to MLA to show the value of libraries in our area. Board offered suggestions about library programming for young adults. Director will take into consideration and discuss with staff. Jackie attended the KLF LDAG meeting on Friday, September 23 via Zoom. The executive director has assembled an updated wage survey for member libraries. Library directors discussed advocacy and pressing need for increases to operational funding. Mike moved to accept the KFL Report as presented. Motion carried.	Jen and Jackie
6.2	Strategic Plan Review Strategic Plan Review – the board reviewed the latest draft of the 2023-2028 Strategic Plan. The Strategic Plan Committee will meet Wednesday, October 12 at 4:00pm to work on next draft.	Sandy, Kristin, and Jackie
7.	Perpetual Calendar Discussion about planning for the CBT Community Initiatives grant. The board will host a Volunteer Recognition Event on Thursday, October 27 th from 2:00-4:00pm. Sandy will investigate catering options, Jill will book the Multipurpose Room, Jackie will create an Invitation, and Jen will look into gift bag options. Linda moved to approve hosting the Volunteer Recognition Event in the MP Room on Thursday, October 27 from 2:00-4:00pm. Motion Carried. Mike moved to approve closing the library from December 23- December 27, and close early on December 31 for 2022 holiday hours. Motion carried.	Sandy, Jill, Jackie, Jen
8.	Dates for next meetings – Thursday, October 27, 2022 at 4:00pm Following Volunteer Recognition Event	
9.	Anne moved the meeting be adjourned at 5:45pm	

Minutes submitted by

Jacqueline Kozak, Secretary (ex-officio)

September 27, 2022 RHSPL Board Minutes Approved on October 27, 2022

Sandy Eason, Board Chair

Jacqueline Kozak, Library Director, Secretary