

**Radium Hot Springs Public Library (RHSPL) Board Meeting  
November 15, 2022  
4:00pm MST, Board Meeting – Radium Centre MP Room**

**Minutes**

**Board Members Present:**

Sandy Eason, RHS, Chair arrived at 4:13  
Anne Jardine, Area G Rep, Vice Chair  
Maureen Fjeld, RHS, Recording Secretary  
Linda Maurer, RHS, Treasurer

**Ex Officio Members:**

Jacqueline Kozak, Library Director, Secretary

**On Zoom:**

Jen Tagg, Area F Rep, KLF Rep

**Absent**

Jill Logan, Village RHS Rep  
Kristin Insull, RHS, BCLTA Rep  
(Village Council Rep not appointed yet)

#	Agenda Item	Action By
1.	<b>Anne called the meeting to order at 4:02pm</b> Quorum has been reached.	
2.	<b>Land Acknowledgement.</b> <i>We would like to start off by acknowledging that we are meeting on the traditional and unceded territory of the Ktunaxa and Secwepemc peoples and the Metis. We are grateful for the land in which we can gather, learn, and share.</i>	
3.	<b>Maureen moved to Approve Agenda with one addition. Linda seconded. Motion Carried.</b> In camera session to approve minutes from Oct 27, 2022	
4.	<b>Linda moved to approve October 27, 2022 Board meeting minutes. Maureen seconded. Motion carried</b>	
5.	<b>Maureen moved we go to an in-camera session. Linda seconded. Motion Carried.</b> <b>Maureen moved to approve October 27, 2022 In Camera Session Minutes as circulated. Linda Seconded. Motion Carried.</b> <b>Linda moved end of in-camera session. Sandy seconded. Motion carried</b>	
6.	<b>Unfinished Business</b>	
6.1	<b>Strategic Plan report</b>	

#	Agenda Item	Action By
	<b>Anne moved to accept the recent draft Draft SP for 2022-2028 with the suggested revisions. Maureen seconded. Motion carried.</b>	Kristin, Jackie Sandy
6.2	<b>Official Final Budget 2023 Ratification</b> <b>Maureen moved to accept the Final Budget for 2023. Sandy seconded Motion Carried.</b>	
6.3	<b>Review Trustee Terms of Office</b> Anne is waiting to hear back from the RDEK regarding both Area F and G Sandy is stepping down as a Board Member. Jackie will advertise for board for two new members from RHS. Board thanked Sandy for her 4 years of service on the Board.	Jackie
7.	<b>New Business</b>	
7.1	<b>Reports</b>	
7.1.1	<b>Financial Report</b> – Linda presented the October 2022 FR <b>Linda Moved to accept the October Financial Report as presented. Sandy seconded. Motion Carried.</b>	Linda
7.1.2	<b>Library Director's Report</b> Director presented highlights from report. <b>Maureen moved to accept the LD Report. Sandy seconded. Motion carried.</b>	
7.1.3	<b>KLF Report</b> KLF sent out a survey to all staff re professional preferences for continuing education, etc. Jackie felt it was a great opportunity for input. Nelson library hosting an advocacy workshop via Zoom from 6-7 pm. Nov 17, 2022. Jen will send link to the Board. <b>Linda moved to accept the KLF Report as presented. Sandy seconded. Motion carried.</b>	Jen
7.1.4	<b>BCLTA Report</b> No report at this time.	Kristin
7.1.5	<b>Friends Report</b> Friends are organizing a book sale to be held in Community Centre on December 3, 2022. Radium Market will be held on Dec 29 <sup>th</sup> at the community centre. Library will have a book sale table.	Linda Jackie
7.2	<b>Patti's farewell Event and thank you gift</b> Dec 13 <sup>th</sup> – board event 4-6, at the library, Jackie will send an invite with further information which will include an RSVP. May need to get a liquor license to have wine at the event. A budget amount was discussed for a thank you gift. Dec 28 <sup>th</sup> – cake and tea for the public 2-4 pm; invite Village Council members.	Jackie

RHSPL Board Meeting Minutes November 15, 2022

#	Agenda Item	Action By
7.3	<b>Review Summary of Board Evaluation</b> 5 members responded to the email. Sandy reviewed the evaluation results, all very positive.	Sandy
8.	<b>Perpetual Calendar</b> Policy revisions will be on the Board agenda in January. <b>Maureen moved that due to the current financial challenges funds will not be transferred at this time to the Endowment Fund. Sandy seconded. Motion Carried.</b>	
9.	<b>Dates for next meetings</b> January 17, 2023 February 21, 2023 March 21, 2023 at 4:00pm	All
10.	<b>Maureen moved the meeting be adjourned at 5:27 pm</b>	

Minutes submitted by

Maureen Fjeld, Board Recording Secretary

November 15, 2022 RHSPL Board Minutes Approved on January 17, 2023

Sandy Eason, Board Chair

Jacqueline Kozak, Library Director, Secretary