

**Radium Hot Springs Public Library (RHSPL) Board Meeting  
August 17, 2023, 4:30 pm MST, Board Meeting, MP Room**

**Minutes**

**Board Members Present:**

Kristin Insull, RHS, Chair, BCLTA Rep  
Anne Jardine, Area G Rep, Vice Chair  
Jen Tagg, Area F Rep, KLF Rep  
Christi Ferguson-Huston, Village Council Rep  
Linda Maurer, RHS, Treasurer

**Ex Officio Members:**

Jacqueline Kozak, Library Director, Secretary  
Jill Logan, Village RHS Rep

**Absent:**

Jane Power, RHS  
Brenda Hannah, RHS

#	Agenda Item	Action By
1.	<b>Kristin called the meeting to order at 4:43pm</b> Quorum has been reached.	
2.	<b>Land Acknowledgement.</b> <i>We would like to start off by acknowledging that we are meeting on the traditional and unceded territory of the Ktunaxa and Secwepemc peoples and the Metis. We are grateful for the land in which we can gather, learn, and share.</i>	
3.	<b>Anne moved to Approve Agenda. Linda seconded. Motion Carried.</b>	
4.	<b>Jen moved to approve July 20, 2023, Board meeting minutes. Kristin seconded. Motion carried</b>	
5.	<b>Unfinished business arising from July 20, 2023, Minutes</b>	
5.1	<b>Budget Overview</b> Proposed overview of supplemental detail queries. Discussion deferred to September.	
6.	<b>New Business</b>	
6.1	<b>Consent Agenda - Reports</b>	
6.1.1	<b>Review of the Consent Agenda as Presented</b>	
6.1.2	<b>Financial Report</b>	
6.1.3	<b>Library Directors Report</b>	
6.1.4	<b>KLF Report</b>	
	<b>BCLTA Report</b>	

#	Agenda Item	Action By
	<b>Jen Moved to accept the consent agenda as presented. Kristin Seconded. Motion Carried.</b>	
6.2	<b>Volunteer Appreciation Event</b> The 2023 Volunteer Appreciation Event will be held on September 22, 2023.	
6.3	<b>Strategic Plan Committee Informational Update</b> The Strategic Plan Committee presented a final informational update on the feedback survey and supplemental changes. The 2023-2028 Strategic Plan is now complete and will be posted on the library website.	<b>Jackie</b>
6.4	<b>Vacation Policy Discussion</b> <b>Linda Moved to move in camera for personnel related discussion. Kristin seconded. Motion Carried.</b>  <b>Christi Moved to go out of in-camera. Linda seconded. Motion Carried.</b>	
6.5	<b>Question Period</b> No questions.	
7	<b>Perpetual Calendar</b> Reviewed upcoming listings.	
8	<b>Dates for next meetings (note Thursdays)</b> September 21 at 4:30	
9	<b>Linda moved the meeting be adjourned at 5:07pm</b>	

Minutes submitted by

Jacqueline Kozak, Library Director (Secretary ex-officio)

August 17, 2023 RHSPL Board Minutes Approved on September 21, 2023

Kristin Insull, Board Chair

Jacqueline Kozak, Library Director, Secretary