

Radium Hot Springs Public Library (RHSPL) Board Meeting
Thursday February 16, 2023
4:30 pm MST, Board Meeting – Library All Purpose Room

Minutes

Board Members Present:

Kristin Insull, RHS, Chair, BCLTA Rep
Anne Jardine, Area G Rep, Vice Chair
Linda Maurer, RHS, Treasurer
Maureen Fjeld, RHS, Recording Secretary
Jane Power, RHS

On Zoom:

Jen Tagg, Area F Rep, KLF Rep

Ex Officio Members:

Jacqueline Kozak, Library Director, Secretary
Jill Logan, Village RHS Rep

Absent

Christi Ferguson-Huston, Village Council Rep

Guest: Brenda Hannah, RHS, future Board Member

#	Agenda Item	Action By
1.	Kristin called the meeting to order at 4:38 Quorum has been reached.	
2.	Land Acknowledgement. <i>We would like to start off by acknowledging that we are meeting on the traditional and unceded territory of the Ktunaxa and Secwepemc peoples. as well as the chosen home of the Columbia Valley Metis Chartered Community. We are grateful for the land in which we can gather, learn, and share.</i>	
3.	Maureen moved to Approve Agenda with three additions, 6.3 64. and 6.5 Linda seconded. Motion Carried.	
4.	Maureen moved to approve January 17, 2023, Board meeting minutes. Anne seconded. Motion carried	
5.	Unfinished Business Introductions of new Board Member Jane Power and guest Brenda Hannah	
5.1	Strategic Plan Review Still in progress. Committee currently working by email.	Jackie, Kristin & Linda

#	Agenda Item	Action By
5.2	Determine Board Trustee Roles Kristin as Chair and the BCLTA rep, Anne will continue as Vice Chair, Linda as Treasurer, Maureen as Recording Secretary, Jen as KLF representative. Maureen Moved to accept the Board Trustee Positions. Linda seconded Motion carried.	
6.0	New Business	
6.1	Reports	
6.1.1	Financial Report provided by Linda 2022 Audit almost complete. Linda Moved to accept the January Financial Report as presented. Anne seconded. Motion Carried.	
6.1.2	Library Director's Report provided by Jackie Director presented highlights from report. Personnel discussion referred to March for an In Camera Board meeting. Criminal record checks for volunteers who are speakers at sessions are not required. The Policy Manual states checks are required for all library volunteers. Anne moved to accept the LD Report. Jane seconded. Motion carried.	
6.1.3	KLF Report provide by Jen Jen presented the highlights from her Report. Jackie will revisit the Library Value Calculator for use here. Anyone interested may register for the Indigenous courses. No cost involved. Linda moved to accept the KLF Report as presented. Kristin seconded. Motion carried.	
6.1.4	BCLTA Report provided by Kristin Nothing new to report.	
6.1.5	Friends Report provided by Linda Linda updated the new Board on the role of the Friends of the Library. The next meeting is Friday February 17th morning and everyone is welcome to attend.	
6.2	Policy Committee Report Maureen presented an oral update. Committee has not met but has discussed the Orientation section on Page 18 and the Orientation check list from BCLTA. Mentors have been designated for both incoming Board members. Linda for Jane and Maureen for Brenda. Need to develop Roles and Responsibilities of the Members of the Executive. Maureen will send summaries for each	Maureen

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	respective position from the BCLTA for drafts to be developed by each current Trustee in an 'executive' role currently. Jane moved to accept Linda seconded. Motion Carried	
6.3	Provincial Grant Report With a few minor edits Anne moved the report be accepted. Kristin seconded. Motion Carried.	
6.4	Thank you for Sandy \$50 GC from Screamers will be given by Jackie on behalf of the Board.	Jackie
6.5	Village Grant request Updated previous letter to RDEK in November 2022, which was Board approved. Several edits were recommended; specifically, the increased populations of both permanent and second homeowners using the library, and the financial implication of wage increases to the 2023 budget. Linda Moved to accept the letter to the Village with the additional edits. Anne seconded. Motion Carried.	Jackie
7.	Perpetual Calendar Nothing in March.	
8.	Dates for next meetings March 16, 2023 at 4:30 pm April 20, 2023 May 18, 2023	All
9.	Maureen moved the meeting be adjourned at 5:54pm	

Minutes submitted by

Maureen Fjeld, Board Recording Secretary

RHSPL Board Minutes Approved on March 16, 2023

Kristin Insull, Board Chair

Jacqueline Kozak, Library Director, Secretary