

## Radium Hot Springs Public Library (RHSPL) Board Meeting

Date: **Thursday September 19, 2024**

Time: **4:00 pm MST**

Format: **In-Person and via Zoom**

### Minutes

#### **Board Members Present:**

Anne Jardine, Area G Rep, Chair

Jane Power, RHS

Linda Maurer, RHS

Jill Logan, Village RHS Liaison

Jen Tagg, Area F Rep, KLF Rep

Brenda Hannah, RHS

Kumari Campbell, RHS

#### **Ex Officio:**

Danielle Conolly, Temporary Library Director

#### **Guests:**

#### **Regrets:**

Christi Ferguson-Huston, Village Council Rep


<b>#</b>	<b>Agenda Item</b>	<b>Action By</b>
1.	<b>Anne called the meeting to order at 4:00pm.</b>	
2.	<b>Land Acknowledgement</b> Anne shared.	
3.	<b>Review/Approve Agenda</b> <b>Jane moved to approve, Linda seconded.</b> <b>Motion Carried.</b>	
4.	<b>Approve August 15, 2024 Meeting Minutes</b>	

#	Agenda Item	Action By
	<p><b>Jane moved to approve, Linda seconded. Motion carried.</b></p>	
5.	<p><b>Unfinished business arising from August 15, 2024 Minutes</b></p> <p>5.1 Bylaw Recommendations (book bin)- The Board reviewed two quotes we have so far. One from MGM in Invermere for \$826.40 +tax and one from Anvil Artisans in Yahk for \$495 +tax. The board felt like getting another quote or two would be helpful in making a decision or finding a creative solution that is less expensive.</p> <p>5.2 Finance Committee Update- Defer update to the next Board Meeting.</p> <p>5.3 HR/Policy (in-camera) <b>Kumari moved that the meeting go in-camera at 4:19 p.m. Linda seconded. Motion Carried.</b></p> <p><b>At 4:40 p.m. Jane motioned to end the in-camera session. Kumari seconded. Motion carried.</b></p> <p>5.4 Policy Committee Update- No updates yet as work is still in progress.</p> <p>5.5 Formal Invitation to the Mayor of Radium- Mayor was invited to attend our October meeting but is unavailable and will try attend our meeting on November 21<sup>st</sup>. When he does attend, the Board will review our emergency response plan and see if it aligns with Village</p>	<p>Jen: Will get two other quotes and present at the next board meeting.</p> <p>Christi: will gather info and options from KSCU (term deposit rates) to share with the Board at our meeting on Oct 17, 2024.</p> <p>Policy Committee: will meet in September or October and provide an update to the Board when possible.</p>

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	<p>policies and also ask the Mayor about the results of the recent community planning sessions.</p>	<p>Danielle: invite the Mayor to our volunteer appreciation event on Saturday Sept 28<sup>th</sup>.</p>
6.	<p><b>New Business</b></p> <p><b>Reports Agenda</b>  Review of the Reports as Presented:  6.1.1 Financial Report  6.1.2 Library Directors Report  6.1.3 KLF Report  6.1.4 Village Update  6.1.5 Friends of the Library Update</p> <p><b>Kumari moved to accept the reports as presented for information. Jen seconded. Motion Carried.</b></p> <p>6.2 Concerns from recent Power Outage: The Board discussed some challenges and concerns resulting from a recent power outage. After our emergency preparedness document is finalized and policies are in place, we can ensure they align with the Village plans/facility plans.</p> <p>6.3 2025 Budget  Budget planning in progress with Danielle and Karen (Village Finance).</p> <p>6.4 Question Period</p>	<p>Anne: will email Danielle a "Thank you from the Library Board" that can be shared at the volunteer appreciation event on Sept 28<sup>th</sup>.</p> <p>Jill: Does the village plan to get a generator for the library or install emergency lights (in the bathroom and library office)?</p>

#	Agenda Item	Action By
7.0	<p><b>Perpetual Calendar</b></p> <p>Board Positions- Jen will stay on for another term as the Area F Rep. Anne will not be staying on and her term ends on Dec 31<sup>st</sup>. She will let the RDEK know. Linda will also not be continuing with the Board and Danielle/Village will post to fill that seat.</p>	<p>Danielle-request a meeting at the Village Office to present annual report.</p> <p>Board: Self-Evaluation (email survey? In October?)</p>
8.0	<p><b>Dates of Upcoming Meetings (Thursdays) @ 4pm</b></p> <p>October 17, 2024 November 21, 2024 December TBD (possible supper meeting/earlier in December)</p>	<p>Next Meeting- Thursday October 17, 2024</p>
9.0	<p><b>Adjournment</b></p> <p>Anne moved the meeting be adjourned at 5:17pm.</p>	

Minutes submitted by: *Jen Tagg*, Area F Rep, KLF Rep

  
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Board Chair: Anne Jardine

  
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Temporary Library Director, Secretary: Danielle Conolly

